



**KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD**

*(A Government of Kerala Undertaking)*

*An ISO 9001-2015 Certified Company*

63/3466, Udaya Nagar Road, Gandhi Nagar, Kochi -682020.

Tel: 0484 2203614/2206232, Fax 2206848

[www.ksinc.in](http://www.ksinc.in)

**VENDOR REGISTRATION**

Kerala Shipping and Inland Navigation Corporation Ltd.(KSINC), a Government of Kerala Undertaking, engaged in Inland Waterways Vessels operation, construction and repair activities is interested to enroll competent, and resourceful vendors/works contractors with good track record, on its approved list of vendors/contractors for the supply of goods and provision of services. On Completion of registration, future enquiries for supply/ works will be ordinarily sent to such firms in the list only. The purchase procedure as mandated by the rules of the Government of Kerala is strictly followed here. KSINC hereby invites application from all potential and interested vendors/ work contractors who meet the qualifying criteria. They are requested to submit details in the prescribed format (application). Application form can be downloaded from the company's website [www.ksinc.in](http://www.ksinc.in)

**Non-refundable registration charge of Rs.3500/-** to be remitted along with application, in the form of Demand Draft drawn in favour of KSINC payable at Kochi or pay directly at our Head office, Gandhi Nagar. The General instructions to vendors / interested parties available with the application form may be studied fully before filling up the format/application for submission.

**KSINC** reserves the right to accept or reject any or all the request for registration without assigning any reason whatsoever it may be.

The filled up form shall be submitted in sealed covers super scribing "Vendor registration",

**Managing Director,**

**Kerala Shipping and Inland Navigation Corporation Ltd.,  
38 / 924 A, Udaya Nagar Road,  
Gandhi Nagar, Kochi – 682 020**

Ernakulam

3.07.2019

Sd/-

Managing Director

**KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD**

**VENDOR REGISTRATION**

***Mandatory Qualification for Registration / Re-registration:***

1. The vendor / works contractor must have at least 3 years dealing experience of supplying goods and/or providing services in relevant/similar areas.
2. The vendor / works contractor should be registered under the relevant Indian and State Laws, as applicable.
3. The vendor / work contractor must have GST registration, Permanent Account Number, PF Account No, wherever applicable.
4. If the vendor / works contractor is a manufacturer / fabricator, they should have adequate arrangement for testing / quality assurance facilities as per applicable codes and standards.
5. The vendor / works contractor should not have any record of being black listed by the Company or Government of Kerala or public sector units.

**General Instruction to vendors:**

1. SUCCESSFUL REGISTRATION BY KSINC IS NOT NECESSARILY A GUARANTEE OF ANY FUTURE AWARD OF WORK OR INCLUSION ON A PARTICULAR TENDER LIST/PUCHASE ORDER LIST.
2. KSINC reserves the right to accept or reject any request without explaining any reason.
3. The application should be complete in all respect and submitted with necessary enclosures required.
4. Any supplementary sheets or enclosures must have name of the vendor / contractor clearly marked on it.
5. Any vendor / contractor submitting false or incorrect information will stand automatically disqualified. If KSINC comes to know of such information after registration, his name will be removed from the list and follow up actions initiated with the Government of Kerala for ban from further dealings with Government/Public Sector Undertakings.
6. Registration is subject to payment of requisite registration fee of **Rs.3500/-** Registration fee remitted shall not be refunded.

7. Applicants must ascertain specifications of the products / categories /items matching with the requirement of KSINC before forwarding application.
8. Initial Registration shall be made for a period of 5 years. Thereafter registration shall have to be revalidated before the expiry of validity period.
9. In case of incomplete application / documentation, supplier may be given an opportunity to complete the balance data at the discretion of KSINC, subject to the condition that there are not sufficient number of applications for that category of items.
10. Through out the validity of vendor registration, the vendor shall voluntarily update KSINC with any time-sensitive data supplied at the time of original application for registration without any obligation on part of KSINC to seek for such information.
11. Should a vendor fail to qualify, then KSINC reserves the right to refuse a re-application for registration within 6 months.
12. Being a Government/PSUs, general rules and regulations as applicable to Kerala Government Departments etc., are required to be fully complied. Vendors must be aware of all such rules and regulations.
13. On completion of registration, forms will be allotted registration under, which shall be quoted in all subsequent tenders/ correspondences.
14. General payment terms will be as follows:
  - A. For supplies:**
    - i) 100% of the amount will be paid within 30 – 50 days after the delivery of the material /items
    - ii) For tools /machineries /equipment etc. and similar items; 5% will be retained till the expiry of its warranty period
  - B. Works contracts:**
    - i) As per agreed stages, as published along with tender
    - ii) 5% contract value will be retained as security for a period of 6 months from completion of work
    - iii) Specific terms of payment will be indicated in tenders, where standard terms cannot be applied.

- iv) In special cases, consideration will be given to enable mobilization by contractor, subject to such issues being discussed/finalised before opening of price bids.
15. As can be otherwise appreciated, KSINC is engaged in Inland Waterway/ Coastal vessels (wooden, steel, fibre glass), construction, operation, maintenance and repairs and hence all related materials including for supporting / administrative requirements in this field are envisaged to be regularly required.
16. Copies of following documents to be submitted with application.
- [1] GST Registration
  - [2] PAN card.
  - [3] Contract license.
  - [4] proving experience of work / supply
  - [5] Certificate of Athorisation/dealership/agency

**NOTE:** *Originals will be required for verification during the process of final registration.*

List of items/works which are normally required by us is given below.

**[A]. Steel:**

M.S. Plates  
M.S. Angles  
M.S. Flat  
M.S. Channel  
M.S. Rod/Shaft  
M S. Chequered Plate  
M.S. Machined shaft  
S.S . Polished shaft , All other category steel materials as per our requirement.

**[B]. PIPES:NB 15mm to 200mm**

G.I.Pipes – A Class, B Class & C Class  
M.S. Pipe  
M.S. Scheduled 80 pipes  
M.S. Scheduled 40 pipes  
M.S. Short bend  
M.S. Flanges etc;  
All other category Pipes & Fittings as per our requirement.

**[C]. ENGINE & SPARES [Marine ]**

ASHOK-LEYLAND  
CUMMINS  
KIRLOSKER  
RUSTON  
Ashok gear  
David brown gear  
MG Hydraulic gear  
Gatge patel hydraulic gear  
ZF Marine  
DONG I

**[D]. VALVES: [NB 15mm to 200mm]**

G. M. Gate Valve  
G. M. Flanged Valve  
G. M. Screw down valve  
G. M. Screw down non return valve  
G. M. Storm valve  
Gate Valve inside GM outside cast iron  
G. M. Fire hydrant valve  
G. M. Glob valve  
S. S. Ball valve  
Quick way closing valve  
Brass Ball valve  
Brass foot valve  
C. I. Valve, Other IRS approved valves etc;

**[E] BATTERIES:**

12V 21 Plate 150 Ah  
12V 25 Plate 180 Ah  
12V 75 Ah, All other category batteries

**[F]. GLASS & PLYWOOD:**

Marine Plywood IS 710  
Hylem sheet one side laminated  
Sun Mica  
ESS Board  
Ceiling items  
Door & Windows fittings etc;

**[G] TIMBERS**

ANJILI-WOOD  
AVAL-WOOD  
CHEENI-WOOD  
THANNI-WOOD  
TEAK-WOOD etc;

**[H] PAINTS [Marine grade]**

Antifouling paints  
AC. Bituminous paints  
Chlorinated rubber paints  
Coaltar epoxy paints  
Synthetic Enamel paints  
Thinners for epoxy, G.P.etc  
Wood primers  
Emulsion paints etc;  
Putty items  
Marine grade paints with T.C

**[I] Ship propulsion ,Navigational & Out fitting items**

Propellers & shafts  
Cutless bushes  
Anchor & chains  
Hydraulic steering systems  
Navigational equipments.  
Mechanical & Hydraulic winches.etc;

**[J] Copper & Aluminium items**

Copper sheets  
Copper nails & washers  
Aluminum sheets  
Aluminum .tracks etc;  
All other materials for  
marine works.

**[K] LSA &FFA Items**

Life bouys  
Life jackets  
Buoyant apparatus  
Life rafts  
Fire exstingushers  
Fire hydrant valves  
Fire hoses and jets **etc;**

**[L] Electrical items**

Wires /Cables  
D.B  
Main switch boards  
Switches  
Bulbs

**[M] FRP. Materials.**

Materials required for constructing FRP Boats and crafts

**[N] Engine oil different types.**

Engine Oils suitable for different type of engines.

**[O] General items:**

- . M.S. Flexible wire ropes
- Zinc Anode/Aluminium Anodes
- Polypropelene ropes
- Wire ropes
- Various type of pumps etc;

**[P] Welding and gas cutting equipments and consumables.**

**[Q] Hardware items**

**[R] Mill stores items**

17. An indicative ( not exhaustive) list of items /works needed by KSINC on regular basis is enclosed along with this.

**[1] Construction of all types of Marine Vessels**

- [a] FRP
- [b] Steel
- [c] wood

**[2] Repair & Maintenance of Large and Small Vessels.**

**[3] Dry Dock Repairs of All Types of Marine Vessels [ UP to 300 T, capacity & 43 Meters length]**

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**VENDOR REGISTRATION FORM**

Please fill this form and submit along with necessary enclosures and attachments before the due date.

**I. General Information about the organization:**

a.	Name of the organization/ Company /firm	
b.	Nature of constitution	Proprietary / Partnership / Pvt. Limited company / Public limited company Others( specify) .....
c.	Address for communication	
d.	Telephone No	
e.	Fax No	
f.	E-mail address	
g.	Website URL	
h.	Working hours	
i.	Contact persons/ Tel:No.	
j.	Turn over last three years	
k.	Details of ISO certifications / If any	



**II. Registration Numbers: (Attach copies )**

Income Tax PAN	
Service Tax Registration No	
GST NO.	
PF and ESI Registration no if any.	
ECC Registration No.	
<i>Others if any</i>	

**III. Other Information: (Use separate sheets if required)**

Type of business involved in	
Authorised dealership /Agency if any	
Details of product approved by IRS/ MMD/ BIS	
Details of major clients	

**iv. Select Item Groups / works you are interested to register. ( select**

any number of item groups / works) (Mark items with a 'X' mark)

	Item Groups / works	select
A	Steel	
B	Pipes	
C	Engine, Gear boxes and spares (Marine)  ASHOK-LEYLAND CUMMINS KIRLOSKER RUSTON	
D	Valves (B 15mm to 200mm)	
E	Batteries	
F	Glass and Plywoods	
G	Timber / wood	
H	Paints ( Marine grade)	
I	Ship propulsion, Navigational and out fitting items:  Propellers & shafts Cutless bushes Anchor & chains Hydraulic Steering systems Navigational equipments Hydraulic winches.	
J	Copper and Aluminum items	
K	LSA and FFA items	
L	General Electrical Items	
M	FRP Materials	
N	Engine Oils	
O	General Items	
P	Welding and gas cutting equipments and consumables.	
Q	Hardware items	
R	Mill stores items	
S	If the items/item groups are not specified here please state:	

	..... ..... ..... ..... ..... ..... ..... .....	
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**Category B- Works**

	Item Groups / works	select
A	Construction of steel Marine Vessels	
B	Construction of wooden Marine Vessels	
C	Construction of FRP Marine Vessels	
D	Repair & Maintenance of Large and Small Vessels	

**v. Details fee furnished:** .....

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**vi. Declaration:**

We understand that being registered with KSINC does not guarantee orders, but KSINC will, as far as possible seek quotations from such registered vendors/contractors only, on competitive basis.

Provided we get orders, we agree to deliver our product/services as per quality specified within the agreed time limits.

Signature :  
 Name and address:

Place:

Date: